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# Part XI

# Department of Education

## Library Career Training Program (Title II-B HEA)

## DEPARTMENT OF EDUCATION

### 34 CFR Part 776

### Library Career Training Program (Title II-B HEA)

**AGENCY:** Department of Education.

**ACTION:** Final regulations.

**SUMMARY:** The Secretary is issuing regulations for the Library Career Training Program authorized by Title II of the Higher Education Act of 1965, as amended. The regulations are being amended to reflect the statutory changes contained in the Education Amendments of 1980, incorporate the general selection criteria in the Education Division General Administrative Regulations (EDGAR), and reflect administrative policy decisions.

**EFFECTIVE DATE:** These final regulations are expected to take effect 45 days after they are transmitted to Congress. Regulations are usually transmitted to Congress several days before they are published in the **Federal Register.** The effective date is changed by statute if the Congress takes certain adjournments. If you want to know the effective date of these final regulations, call or write the Department of Education contact person.

**FOR FURTHER INFORMATION CONTACT:** Frank A. Stevens, U.S. Department of Education (Room 3622, ROB-3), 400 Maryland Avenue, S.W., Washington, D.C. 20202. Telephone: (202) 245-9530.

**SUPPLEMENTARY INFORMATION:** The Library Career Training Program is authorized by Part B of Title II of the Higher Education Act, as amended by the Education Amendments of 1980, Pub. L. 96-374. Under the Library Career Training Program the Secretary makes grants or contracts to institutions of higher education and library organizations or agencies. The purpose of the program is to train persons in librarianship through institutes, fellowships and traineeships, and establish, expand, or develop programs of library and information sciences.

On November 14, 1980, the Secretary published a notice in the **Federal Register** of the Department's intent to publish regulations necessary to implement the Education Amendments of 1980. In that notice, the Department listed the existing regulations affected by the new law and requested comments whether those regulations required information that is already being gathered by or is available from any other agency or authority of the United States. The regulations in this document are based on regulations listed in the November 14 notice. Based on any comments received and the Department's own review, it has been determined that the regulations in this document do not require information that is already being gathered by or is available from any other agency or authority of the United States.

These regulations have been rewritten for brevity and clarity. In substance, however, these regulations are largely the same as their predecessor. Most of the changes are mandated by the Education Amendments of 1980.

Because of the need to make awards based on these regulations early in 1981, it is not possible to obtain public comment upon them. However, it is intended that these regulations will undergo a more thorough and exhaustive revision at a later date for implementation in FY 1982, at which time these regulations will be made available for public comment.

The most significant revisions to the regulations include:

(a) The incorporation of the standard selection criteria contained in the Education Division General Administrative Regulations (EDGAR);

(b) The addition of the Secretary's authority to enter into contracts as well as grants;

(c) An increase in the amount of stipends and institutional support;

(d) A clarification of the Secretary's authority to establish funding priorities for each fiscal year;

(e) The expansion of the program purposes to include the development of new techniques of information transfer and communication technology; and

(f) The limitation of dependency allowances to trainees on a hardship basis only.

These regulations are being codified in Title 34 of the Code of Federal Regulations along with other Department of Education programs.

**CITATION OF LEGAL AUTHORITY:** A citation of statutory or other legal authority is placed in parentheses on the line following each substantive provision of these regulations.

(20 U.S.C. 1021, 1032)

Dated: December 19, 1980.

**Shirley M. Hufstedler,**

*Secretary of Education.*

(Catalog of Federal Domestic Assistance No. 84.036, Library Career Training. Part I of OMB Circular A-95 does not apply.)

The Secretary revises Part 776 of 34 CFR to read as follows:

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**Authority:** Part B of Title II of the Higher Education Act of 1965, as amended by Education Amendments of 1980, 94 Stat. 1383 (20 U.S.C. 1021).

## Subpart A—General

### § 776.1 Description of the Library Career Training Program.

The Secretary awards grants and contracts for the purpose of—

(a) Training persons in librarianship through institutes, fellowships, or traineeships; and

(b) Establishing, developing, and expanding programs of library and information science, including new techniques of information transfer and communication technology.

(Sections 201 and 222 of the Act; 20 U.S.C. 1021, 1032)

### § 776.2 Eligible parties.

Eligible applicants include—

(a) An institution of higher education that has or is planning to have a graduate or undergraduate library education program; and

(b) A library organization or agency that can conduct a training project consistent with the purposes of the Act.

(Section 222 of the Act; 20 U.S.C. 1032)

### § 776.3 Regulations that apply to grants.

The following regulations apply to grants under the Library Career Training Program:

(a) The Education Division General Administrative Regulations (EDGAR) 34 CFR Parts 75 and 77.

(b) The regulations in this Part 776.

(20 U.S.C. 3474)

### § 776.4 Regulations that apply to contracts.

The regulations in this part do not govern procurement contracts under the Library Career Training Program. These contracts are subject to—

(a) Federal and Department procurement regulations in 41 CFR Chapters 1 and 34; and

(b) Requirements and criteria in particular requests for proposals (RFP's) published in the Commerce Business Daily.

(20 U.S.C. 3474)

### § 776.5 Definitions that apply to the Library Career Training Program.

(a) Definitions in EDGAR. The following terms used in this part are defined in 34 CFR Part 77: Applicant, Application, Award, Contract, Department, Grant, Grantee, Local Educational Agency, Nonprofit, Private, Project, Project period, Public, Secretary, State Educational Agency.

(b) Definitions that apply to this part. The following definitions apply to this part:

"Act" means the Higher Education Act, as amended.

"Dependent" means any of the following, provided that any person to be claimed in (1), (2) or (3) has received more than half of his/her support from the participant for the calendar year in which the school year begins:

(1) any relative by blood or marriage and any in-law of the participant;

(2) any individual living in the participant's household, so long as this relationship is not in violation of local law; and

(3) any legally adopted child or a child placed in the participant's home for adoption by a licensed child-placing agency.

"Fellowship" means an award to a participant engaged in a regular, full-time academic program in an institution of higher education that enables the participant to earn an academic degree.

"Institute" means an intensive short-term or regular-session project of specialized training designed to train individuals in particular principles and practices of librarianship.

"Institution of higher education" means an educational institution in any State which—

(1) admits as regular students only persons having a certificate of graduation from a school providing secondary education, or the recognized equivalent of such a certificate;

(2) is legally authorized within such State to provide a program of education beyond secondary education;

(3) provides an educational program for which it awards a bachelor's degree or provides not less than a two-year program which is acceptable for full credit toward such a degree;

(4) is a public or other nonprofit institution; and

(5) is accredited by a nationally recognized accrediting agency or association or, if not so accredited—

(i) is an institution with respect to which the Secretary has determined that there is satisfactory assurance, considering the resources available to the institution, the period of time, if any, during which it has operated, the effort it is making to meet the accreditation standards, and the purpose for which this determination is being made, that the institution will meet the accreditation standards of such an agency or association within a reasonable time, or

(ii) is an institution whose credits are accepted, on transfer, by not less than three institutions which are so accredited, for credit on the same basis as if transferred from an institution so accredited. Such term also includes any school which provides not less than a one-year program of training to prepare students for gainful employment in a recognized occupation and which meets the provisions of clauses (1), (2), (4), and (5). For purposes of this subsection, the Secretary shall publish a list of nationally recognized accrediting agencies or associations which the Secretary determines to be reliable authority as to the quality of training offered. Such term also includes a public or nonprofit private educational institution in any State which, in lieu of the requirement in clause (1), admits as regular students persons who are beyond the age of compulsory school attendance in the State in which the institution is located and who have the ability to benefit from the training offered by the institution.

"Librarianship" means the study of the principles and practices of the library and information sciences, including the acquisition, organization, storage, retrieval, and dissemination of information and reference and research use of the library and other information resources.

"Library organization or agency" means a State library agency, a State educational agency, a public library, a local educational agency, a national, State, regional or local library association, or any other public or private agency providing library service programs.

"Non-self-contained institute" is one in which not all participants are receiving Federal support under this program.

"Paraprofessional" means a person with special skills or capacities for professional work who can support or complement a professional. The term includes positions identified as library assistant, technical assistant, library technician, media technician, library aide, but excludes positions characterized as clerical, service, and custodial. The minimum educational objective for these positions is participation in a course (or courses) leading to graduation from a junior or community college (or its equivalent) in a paraprofessional library curriculum.

"Participant" means an individual enrolled in a training project assisted with Federal funds under this part.

"Self-contained institute" is one in which all participants are receiving Federal support under this program.

"State agency" means the state agency designated under section 1203 of the Act.

"Traineeship" means an award to a participant enrolled in a discrete training program that is not a regular academic program.

(Sections 201 and 222 of the Act; 20 U.S.C. 1021, 1032)

## Subpart B—Kinds of Projects for Which Grants Are Made

### § 776.10 Types of projects.

A grantee may support—

(a) An institute project which provides persons with the necessary skills to enter the library field and provides professional librarians—including library educators—an opportunity to update their competencies.

(b) A fellowship project which provides full-time study in a graduate or undergraduate level program in libary and information science. The project may result in the award of a specific degree or may provide specialized training in some aspect of librarianship.

(c) A traineeship project which provides paraprofessional and professional librarians the opportunity to work and study in a discrete training project designed to fulfill individual professional goals.

(Sections 201 and 222 of the Act; 20 U.S.C. 1021, 1032)

### § 776.11 Program objectives.

Applicants are encouraged to design projects that further the following objectives—

(a) Increasing the opportunities of minorities or the economically disadvantaged, or both, for training in librarianship;

(b) Increasing the opportunities for upward mobility of women and minorities through the advanced degree level programs;

(c) Training librarians to work more responsively with the disadvantaged; or

(d) Developing viable alternatives to traditional library service patterns including improved use of new techniques of information transfer and communication technology.

(Section 222 of the Act; 20 U.S.C. 1032)

### § 776.12 Project duration.

(a) A fellowship project must provide at least one academic year but not more than 12 months of training.

(b) A short-term institute project must provide less than one academic year of training. The usual short-term training session is 1 to 12 weeks in length.

(c) A long-term institute project must provide at least one academic year but not more than 12 months of training.

(d) A traineeship project must provide at least three months but not more than 12 months of training.

(Section 222 of the Act; 20 U.S.C. 1032)

## Subpart C—How To Apply for a Grant

### § 776.20 Limitation on number of applications.

(a) The Secretary publishes a notice of closing date each fiscal year in the **Federal Register.**

(b) In response to the notice of closing date, an applicant may submit—

(1) Only one application for a fellowship project;

(2) Any number of applications for institute and traineeship projects.

(Section 222 of the Act; 20 U.S.C. 1032)

### § 776.21 Application requirements.

An applicant must demonstrate, on the application form furnished by the Secretary, that the proposed project meets the requirements of the Act and applicable regulations. The applicant must address each funding criterion.

(Section 222 of the Act; 20 U.S.C. 1032)

## Subpart D—How a Grant Is Made

### § 776.30 How the Secretary judges applications.

(a) The Secretary evaluates an application for an institute project on the basis of the criteria in § 776.34 and § 776.35, and awards up to 207 possible points for these criteria.

(b) The Secretary evaluates an application for a fellowship project on the basis of the criteria in § 776.34 and § 776.36, and awards up to 108 possible points for these criteria.

(c) The Secretary evaluates an application for a traineeship project on the basis of the criteria in § 776.34 and § 776.37, and awards up to 111 possible points for these criteria.

(d) The maximum possible score for each complete criterion is indicated in parentheses next to the heading of that criterion.

(Section 222 of the Act; 20 U.S.C. 1032)

### § 776.31 Funding priorities—institute projects.

The Secretary may, in any fiscal year, select from the following activities and announce in the **Federal Register** those to be given priority:

(a) Recruiting minority or economically deprived persons, or both, into the library field as professionals or paraprofessionals.

(b) Training or retraining professional librarians to serve the disadvantaged, including the aged and handicapped.

(c) Training professional librarians in the use of new techniques of information transfer and communication technology.

(d) Retraining professional librarians to achieve competence in other areas of special need, selected by the Secretary.

(e) Developing new methods for recruitment, training and the use of library personnel.

(f) Training or retraining individuals to obtain or improve skills in library administration, management or supervision.

(Section 222 of the Act; 20 U.S.C. 1032)

### § 776.32 Funding priorities—fellowship projects.

The Secretary may, in any fiscal year, select from the following activities and announce in the **Federal Register** those to be given priority:

(a) Two-year associate degree level projects.

(b) Bachelor's degree level projects.

(c) Master's degree level projects.

(d) Post-master's degree or certificate level projects.

(e) Doctoral degree level projects.

(Section 222 of the Act; 20 U.S.C. 1032)

### § 776.33 Funding priorities—traineeship projects.

The Secretary may, in any fiscal year, select from the following activities and announce in the **Federal Register** a priority for traineeships for individuals possessing a—

(a) Master's degree.

(b) Baccalaureate degree.

(c) Associate degree.

(Section 222 of the Act; 20 U.S.C. 1032)

### § 776.34 General selection criteria for evaluating applications.

(a) The Secretary uses the following general selection criteria to evaluate applications for all new grants. Special selection criteria for institute, fellowship and traineeship projects are included in §§ 776.35–37.

(b) The general selection criteria are assigned different values for institute, fellowship and traineeship projects. The maximum values for the general selection criteria for each type of project are included in §§ 776.35–37.

(1) *Plan of operation.*

(i) The Secretary reviews each application for information that shows the quality of the plan of operation for the project.

(ii) The Secretary looks for information that shows—

(A) High quality in the design of the project;

(B) An effective plan of management that insures proper and efficient administration of the project;

(C) A clear description of how the objectives of the project relate to the purpose of the program;

(D) The way the applicant plans to use its resources and personnel to achieve each objective; and

(E) A clear description of how the applicant will provide equal access and treatment for eligible project participants who are members of groups that have been traditionally underrepresented, such as—

(*1*) Members of racial or ethnic minority groups:

(*2*) Women;

(*3*) Handicapped persons; and

(*4*) The elderly.

(2) *Quality of key personnel.*

(i) The Secretary reviews each application for information that shows the quality of the key personnel the applicant plans to use on the project.

(ii) The Secretary looks for information that shows—

(A) The qualifications of the project director (if one is to be used);

(B) The qualifications of each of the other key personnel to be used in the project;

(C) The time that each person referred to in paragraphs (b)(9)(ii) (A) and (B) of this section plans to commit to the project; and

(D) The extent to which the applicant, as part of its nondiscriminatory employment practices, encourages applications for employment from persons who are members of groups that have been traditionally underrepresented, such as—

(*1*) Members of racial or ethnic minority groups;

(*2*) Women;

(*3*) Handicapped persons; and

(*4*) The elderly.

(iii) To determine the qualifications of a person, the Secretary considers evidence of past experience and training, in fields related to the objectives of the project, as well as other information that the applicant provides.

(3) *Budget and cost effectiveness.*

(i) The Secretary reviews each application for information that shows that the project has an adequate budget and is cost effective.

(ii) The Secretary looks for information that shows—

(A) The budget for the project is adequate to support the project activities; and

(B) Costs are reasonable in relation to the objectives of the project.

(4) *Evaluation plan.*

(i) The Secretary reviews each application for information that shows the quality of the evaluation plan for the project.

(ii) The Secretary looks for information that shows methods of evaluation that are appropriate for the project and, to the extent possible, are objective and produce data that are quantifiable.

(5) *Adequacy of resources.*

(i) The Secretary reviews each application for information that shows that the applicant plans to devote adequate resources to the project.

(ii) The Secretary looks for information that shows—

(A) The facilities that the applicant plans to use are adequate; and

(B) The equipment and supplies that the applicant plans to use are adequate.

(Section 222 of the Act; 20 U.S.C. 1032)

**§ 776.35 Special selection criteria for evaluating institute applications.**

(a) The Secretary uses the special selection criteria in this section and the general criteria in § 776.34 to evaluate institute applications.

(b) The Secretary looks for information that shows—

(1) *The extent to which the proposed project is justified. (10 points)*

(i) The project will contribute to the preparation of librarians with specialized skills.

(ii) The proposed project addresses itself to an appropriate training need.

(iii) The subject is important and timely.

(iv) The proposed project addresses itself to the chosen annual priority(ies).

(2) *The extent to which participant selection is appropriate. (10 points)*

(i) The participant selection criteria are appropriate for the type of training being offered and realistic to meet project objectives.

(ii) The proposed training project is related accurately to the experience and duties of the participant.

(iii) The proposed number of participants can be accommodated by the proposed project method.

(3) *The extent to which the proposed project will be effective. (30 points)*

(i) The subject of the proposed project is appropriate for intensive or long-range training.

(ii) There is adequate project potential for the solution of the training problem or need.

(iii) The proposed professional education is in accorance with accepted standards.

(iv) There is a satisfactory blend of the theoretical and the practical.

(v) The training approaches are new and imaginative.

(vi) Participants will be involved in innovative and creative activities.

(vii) The proposed project will maintain focus on the subject.

(4) *The extent to which the institute format is appropriate. (5 points)*

(i) The type of institute (self-contained or non-self-contained) is properly chosen.

(ii) The proposed timing is well chosen.

(iii) The length of the institute is appropriate.

(5) *The extent to which program purposes will be achieved. (30 points)*

(i) The proposed project will contribute to librarianship training.

(ii) Prospects for employment or advancement will be provided.

(iii) Training opportunities will be provided for minority groups, or economically disadvantaged persons.

(6) *The extent to which there is potential for replication. (2 points)*

There is potential for reproducing the results of the project in other projects or programs for similar educational purposes.

(7) *The extent to which there is potential for dissemination. (5 points)*

There is potential for disseminating the results of the project and for making project material available to interested parties.

(8) *Plan of operation. (40 points)*

(9) *Quality of key personnel. (25 points)*

(10) *Budget and cost effectiveness. (15 points)*

(11) *Evaluation plan. (25 points)*

(12) *Adequacy of resources. (10 points)*

(Section 222 of the Act; 20 U.S.C. 1032)

**§ 776.36 Special selection criteria for evaluating fellowship applications.**

(a) The Secretary uses the special selection criteria in this section and the general criteria in § 776.34 to evaluate fellowship applications.

(b) the Secretary looks for information that shows—

(1) *Adequacy of project content. (9 points)*

(i) The character and scope of the proposed project are timely, realistic, up-to-date, and well-constructed.

(ii) Contemplated changes to regular academic curriculum are well conceived.

(iii) The catalog provides sufficient information about the program.

(iv) Common course requirements meet acceptable standards.

(v) The student field experience component is sufficient.

(2) *Adequacy of project content as related to objectives. (5 points)*

The objectives can be achieved by project content.

(3) *Adequacy of qualifications for admission. (10 points)*

(i) Selection criteria for fellows are suitable and sufficient.

(ii) Applied tests are well recommended.

(iii) Scholarship requirements are adequate.

(4) *Level of institutional expenditures. (10 points)*

(i) The ratio of institutional expenditures for education in librarianship to enrollment is satisfactory.

(ii) Expenditures are comparable to other library education programs with similar curricula and student enrollment.

(5) *Quantity of enrollment and degrees awarded. (5 points)*

(i) Enrollment and the number of degrees awarded by the institution are increasing.

(ii) The ratio of the number of degrees awarded to enrollment is satisfactory.

(6) *Quantity of institutional fellowships and scholarships. (5 points)*

(i) Institutional fellowships and scholarships are increasing.

(ii) The ratio of the requested number of Title II–B fellowships to the institutionally supported number is satisfactory.

(7) *Adequacy of prospects for increasing training opportunities. (15 points)*

(i) There is evidence that the proposed project will be adequately promoted and that there will be effective recruitment.

(ii) The level of training selected is appropriate to the applicant's capabilities or experience in this field.

(8) *Prospect for achieving program objectives. (10 points)*

(i) The extent to which the proposed project will substantially further the objective of increasing the opportunities of minority group persons, or economically disadvantaged persons, or both, for training in librarianship.

(ii) The extent to which the proposed project will substantially further the objective of training librarians to work more responsively with the disadvantaged.

(iii) The extent to which the proposed project will substantially further the objective of developing viable alternatives to traditional library service patterns.

(9) *Plan of operation. (14 points)*

(10) *Quality of key personnel. (10 points)*

(11) *Budget and cost effectiveness. (5 points)*

(12) *Evaluation plan. (5 points)*

(13) *Adequacy of resources. (5 points)*

(Section 222; 20 U.S.C. 1032)

**§ 776.37 Special selection criteria for evaluating traineeship applications.**

(a) The Secretary uses the special selection criteria in this section and the general criteria in § 776.34 to evaluate traineeship applications.

(b) The Secretary looks for information that shows—

(1) *Opportunities for minority groups, or disadvantaged persons. (17 points)*

The extent to which the proposed project will substantially further the objectives of increasing the opportunities of minority group persons, or economically disadvantaged persons, or both, for advanced training in librarianship.

(2) *Alternatives to traditional library service. (16 points)*

The extent to which the proposed project will substantially further the objectives of training librarians to work more responsively with the disadvantaged and developing viable alternatives to traditional library service patterns.

(3) *Internship opportunities. (16 points)*

The extent to which internship opportunities are available to participants through cooperating library agencies, and the appropriateness of those internship opportunities to the project objectives.

(4) *Behavioral objectives. (16 points)*

The extent to which behavioral objectives are appropriate as related to the project objectives and the participant selection criteria.

(5) *Individualized activities. (16 points)*

The extent to which project activities and objectives are individualized.

(6) *Plan of operation. (10 points)*

(7) *Quality of key personnel. (7 points)*

(8) *Budget and cost effectiveness. (5 points)*

(9) *Evaluation plan. (5 points)*

(10) *Adequacy of resources. (3 points)*

(Section 222 of the Act; 20 U.S.C. 1032)

**§ 776.38 Apportionment.**

At least 50 percent of the grants awarded by the Secretary under this part are for fellowships or traineeships.

(Section 222 of the Act; 20 U.S.C. 1032)

## Subpart E—Conditions That Must Be Met by a Grantee

**§ 776.40 Fiscal requirements.**

(a) For fellowship projects, the Secretary may pay the costs described in § 776.43 (Institutional support), § 776.44 (Stipends for participants in fellowship projects), § 776.46 (Travel allowances for project participants), and § 776.47 (Allowances for dependents of project participants).

(b) For institute projects, the Secretary may pay the cost described in § 776.45 (Stipends for participants in institute projects), § 776.46 (Travel allowances for project participants), § 776.47 (Allowances for dependents of project participants), and 34 CFR 75.530. (EDGAR—General Cost Principles)

(c) For traineeship projects, the Secretary may pay either the costs described in (a) or (b) of this section.

(Section 222 of the Act; 20 U.S.C. 1032)

**§ 776.41 Limitation on costs.**

(a) The grantee may not charge a participant that receives Federal support under this part tuition and fees, but may charge for room and board.

(b) In the case of a non-self-contained institute, regularly enrolled students of the grantee who are admitted to the institute may not receive stipends or travel allowances from the proceeds of the grant. The grantee shall pay a proportional share of the cost of the institute based on the number of regularly enrolled students who attend the institute.

(Section 222 of the Act; 20 U.S.C. 1032)

**§ 776.42 Evaluation of institute and traineeship projects.**

An application for an institute or traineeship project must include an evaluation plan to be carried out by a third party. The evaluation plan must describe how the applicant will—

(a) Determine the extent to which objectives of the project are being met;

(b) Determine the factors responsible for the achievement—or lack of achievement—of the objectives of the project; and

(c) Encourage the inclusion of successful aspects of the project in other educational programs.

(Section 222 of the Act; 20 U.S.C. 1032)

**§ 776.43 Institutional support.**

(a) The Secretary pays institutional support to a grantee in conjunction with a fellowship awarded to a participant to assist in covering the cost of courses of training in librarianship.

(b) The Secretary pays institutional support based on the training level of the project:

(1) For each fellowship awarded at the undergraduate level—$1500 for an academic year and $250 for a summer session.

(2) For each fellowship awarded at the master's level—$3500 for an academic year and $500 for a summer session.

(3) For each fellowship awarded at the post-master's and doctoral level—$5200 for an academic year and $800 for a summer session.

(c) The grantee is entitled to one-half the amount of institutional support for an academic year as soon as the fellow begins his training. The grantee is entitled to the second half when the fellow, or a substitute fellow, enrolls for the following academic term.

(d) If the fellow does not attend the summer session, the grantee is not entitled to the support for the summer.

(Section 222 of the Act; 20 U.S.C. 1032)

**§ 776.44 Stipends for participants in fellowship projects.**

The Secretary pays stipends for participants in fellowship projects based on the training level of the project:

(a) Undergraduate level—$1500 for an academic year and $250 for a summer session.

(b) Master's level—$3500 for an academic year and $500 for a summer session.

(c) Post-master's and doctoral level—$5200 for an academic year and $800 for a summer session.

**§ 776.45 Stipends for participants in institute projects.**

The Secretary may pay stipends for participants in institute projects depending upon the nature and objectives of the training project. Stipends are based on the length and training level of the project:

(a) Long-term, full-time, post-baccalaureate level—$3500 for an academic year and $500 for a summer session.

(b) Long-term, full-time, pre-baccalaureate level—$1,500 for an academic year and $250 for a summer session.

(b) Long-term, full-time, pre-baccalaureate level—$1,500 for an academic year and $250 for a summer session.

(c) Short-term, full-time—$100 a week. A week is defined as any consecutive seven day period.

(d) Part-time—$20 a day. A day is defined as eight hours of training.

(Section 222 of the Act; 20 U.S.C.)

**§ 776.46 Travel allowances for project participants.**

The Secretary may authorize upon request of the project director travel allowances for participants only—

(a) in cases of extreme hardship; and

(b) if travel is necessary for successful participation in the project. The mileage rate shall be consistent with current Federal travel regulations.

(Section 222 of the Act; U.S.C. 1032)

**§ 776.47 Allowances for dependents of project participants.**

The Secretary may authorize upon request of the project director allowances for the dependents of project participants in cases of extreme hardship. The amount that may be provided is $450 for each dependent for an academic year, $50 for each dependent for a summer session. In the case of short-term projects, $20 for each dependent for a week may be provided.

(Section 222 of the Act; 20 U.S.C. 1032)

**§ 776.48 Coordination with other groups.**

Each institution of higher education that receives a grant under this part shall annually inform the State agency designated under section 1203 of the Act of its project activities.

(Section 202 of the Act; 20 U.S.C. 1022)

## Subpart F—The Administrative Responsibilities of a Grantee

**§ 776.50 Eligible participants.**

To be enrolled as a participant in a training project and receive Federal support an individual must be a national of the United States, or be in the United States for other than a temporary purpose, and intend to become a permanent resident of the United States; and—

(a) Be engaged in, or preparing to engage in, a profession or other occupation involving librarianship—this includes library paraprofessionals;

(b) Be concerned with the study or teaching of library media or information science;

(c) Have majored in library science at the undergraduate level; or

(d) Have a graduate degree in library science.

(Sections 201 and 222 of the Act; 20 U.S.C. 1021 and 1032)

**§ 776.51 Eligibility for fellowships**

In addition to the requirements of § 776.50, to receive Federal support a participant in a fellowship project must—

(a) Have at least a high school diploma or its equivalent; and

(b) Have been accepted for enrollment on a full-time basis in a program of library and information science. A full-time basis means carrying a program load sufficient to allow the student to complete the course of study in the normal time period.

(Section 222 of the Act; 20 U.S.C. 1032)

**§ 776.52 Eligibility for traineeships.**

In addition to the requirements of § 776.50, to receive Federal support a participant in a traineeship project must—

(a) Have at least a high school diploma or its equivalent, and

(b) Have been accepted for enrollment in a discrete program of study that is not a regular part of the academic program being conducted by an institution of higher education, library organizaton or agency.

(Section 222 of the Act; 20 U.S.C. 1032)

**§ 776.53 Selection of participants.**

A grantee has the responsibility for the selection of project participants.

(Section 222 of the Act; 20 U.S.C. 1032)

**§ 776.54 Substitutions.**

When a participant withdraws from a training project, another participant may be substituted by the grantee provided that the new participant can successfully complete the training project at no additional cost to the Government. The grantee shall notify the Department of Education in writing within 30 days of withdrawal or substitution of the participant.

(Section 222 of the Act; 20 U.S.C. 1032)

**§ 776.55 Payments to participants.**

(a) An applicant must describe in the application the amount to be paid to participants for stipends, dependency and travel allowances. The grant includes the amount of stipends, dependency and travel allowances to be paid to the appropriate project participants.

(b) The grantee disburses the stipends, dependency and travel allowances to the appropriate project participants.

(c) If a participant fails to complete a period of training for which a stipend payment has been made, the grantee must recover the excess payment.

(d) If a substitution is not made when a participant withdraws from a training project, the grantee must refund to the Federal Government the remaining proportional share of stipends, dependency and travel allowances.

(e) A grantee may make no deductions from payments to participants except as provided in § 776.56.

(Section 222 of the Act; 20 U.S.C. 1032)

**§ 776.56 Payment adjustments.**

(a) When a participant withdraws from a training project, the stipend and any dependency allowances the participant received must be prorated according to the number of weeks in the training period. Attendance in any part of a week is counted as a full week for the purposes of prorating a stipend.

(b) The date of withdrawal is the participant's last day of class attendance or the date the grantee determines that the participant has ceased to maintain academic proficiency.

(Section 222 of the Act; 20 U.S.C. 1032)

**§ 776.57 Assistance under other Federal programs.**

(a) Any amount paid a participant from any other Federal grant program for educational purposes (except

veterans' and war orphans' and widows' educational assistance under Title 38, United States Code) must be set off against the amount the participant otherwise would receive under this part.

(b) A participant may not be prevented from receiving a loan that is made, insured or reinsured under any Federal educational loan program. The amount of the loan and payment of any Federal interest may not be deducted from the amount received by the participant under this part.

(Section 222 of the Act; 20 U.S.C. 1032 and 38 U.S.C. 1700, et seq.)

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